



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		PGP COLLEGE OF ARTS AND SCIENCE
Name of the head of the Institution		Dr. P. Maheswaran, M.Sc.,M.Phil.,Ph.D.,
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04286267592
Mobile no.		9952664829
Registered Email		naacpgpcas@gmail.com
Alternate Email		arts@pgpews.com
Address		PILLAIKALATHUR
City/Town		PARAMATHY (PO), NAMAKKAL - DIST
State/UT		Tamil Nadu
Pincode		637207
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed
Name of the IQAC co-ordinator/Director	Dr.M.Venkatraj.,M.Sc.,Ph.D.,
Phone no/Alternate Phone no.	04286267592
Mobile no.	8248103617
Registered Email	mvenkatraj05@gmail.com
Alternate Email	venkatrajm2001@yahoo.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://pgpartscollege.ac.in/">http://pgpartscollege.ac.in/</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://pgpartscollege.ac.in/pdf/academic-calender-2017-2018.pdf">https://pgpartscollege.ac.in/pdf/academic-calender-2017-2018.pdf</a>

### 5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.47	2008	01-Oct-2008	01-Sep-2013
2	B	2.62	2014	14-May-2014	14-May-2019

<b>6. Date of Establishment of IQAC</b>	10-Jun-2008
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
2 Days training programme was conducted to the newly joint faculty	08-Dec-2017 2	25

members		
Industrial Visit & Training Programme	07-Feb-2018 2	45
Remedial Classes	04-Sep-2017 5	78
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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Students are encouraged to apply their innovative projects to get funding from various Granting Agencies.

Faculty Development Programme

Teaching and Learning Process Evaluation

Conduct of Value Added Courses by the Departments

Women Health and Awareness Programme

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achievements/Outcomes
Year Plan	All the departments are encouraged to conduct various programmes to enrich the students' academic progression.
Academic	Got 13 university ranks with 2 gold medals compare with last academic year
Training Programme	2 Days training programme was conducted to the newly joint faculty members
Fee instalment	Tuition fee in 4 instalments
Remedial Classes	Successful conduct of remedial coaching class for the slow learners
Industrial Visit & Training Programme	Students were taken to Industrial Visits to get exposure in their field of study and were given training in industries
Sports	Upgraded Sports Ground and equipped with indoor events
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**14. Whether AQAR was placed before statutory body ?**

No

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

26-Feb-2018

**17. Does the Institution have Management Information System ?**

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The College ensures a system of participative management whereby information flow and decision making processes are systematized and channeled through all key constituents of the College. The suggestions given by the Governing Council, the Governing Committee and the Finance Committee are

implemented by the various administrative offices, under the leadership and guidance of the Principal. The Heads of departments ensure the smooth functioning of the activities of the department in collaboration with other members of the department. Regular meetings of the Staff Council are held to discuss and decide on matters relating to academics and administration. For the smooth and effective functioning of the College, interactions with stakeholders comprising of faculty, parents, alumnae and the students, are regularly organised. Feedback received from faculty, students, alumnae and other stakeholders are considered for continuous review and revision which are relevant to the changing needs of higher education

## Part B

### **CRITERION I – CURRICULAR ASPECTS**

#### **1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution follows the curriculum designed by Periyar University. The college operates at UG,PG and Research level keeping in mind goals and objectives that is to make the students employable through holistic education and skill development. The College publishes a detailed prospectus that provides all necessary information about the College, its courses on offer, the fee structure, faculty, etc. so that students are empowered to make informed choices. All UG,PG and Research courses offered by the college have semester system. In the beginning of the academic year, an action plan is prepared, separate time tables for Arts, Commerce, Science and other programmes are prepared. In tune with the changes of syllabi made by the university, the college procures required number of books in the library. Each academic session starts with students counseling programmes to welcome the new students and to acquaint them the academic course and college activities, College rules are also briefed on the day. Syllabus distribution among the faculty members of the departments are done in advance before the start of the semester classes, vis-a-vis the specialization and area of interest of the teachers. The faculty members are also given lesson plan, in which they chalk out their teaching plans for the term, to complete the syllabi within stipulated time. If, for any reason, a faculty fails to finish his/her syllabi within the stipulated time, he/she arranges special classes for his/her subjects. Conventional mode of lecture using chalk, blackboard, green board, Power point, e-content, maps, diagrams, charts and demonstrations are used for classroom teaching besides adherence to electronic gadgets to simplify explanations through audio-visual aids i.e., ICT enabled lectures are ensured. The process is supported by devices like- overhead projector, digital projector, internet and e-library facility etc. The teachers are preparing Power point presentation and download YouTube video encouraged to use the ICT in classes. The use of ICT, laptop, well equipped laboratory facilitates etc. are made available to the students to

improve their performance. Invited talks on current topics are encouraged. Regular evaluation test is conducted to identify the weak areas of the students besides the regular evaluation process prescribed by the university like Periodic tests and Sessional examinations. Remedial classes are held for slow learners. To supplement the curriculum, the college offers certificate courses. The college develops curriculum for the certificate courses offered by it. Facilities like INFLIBNET, DELNET and books are available in the college for reference. Infrastructure facilities like seminar hall equipped with LCD projectors are available in the college. The college has collaborations with industries and has also signed MOUs. PGP College of Arts and Science College believes that the education can bring about significant and lasting change among individual and society. Empowering learners with knowledge and skills required for employability. Excursion tour/field visit to develop observation skill among the students. Each department organizes seminars, and lectures to impart knowledge in the concerned subjects.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Cookery and Bakery	Nil	17/07/2017	35	Employability/Entrepreneurship	Bakery skill
LED Making	Nil	07/08/2017	45	Employability/Entrepreneurship	LED Making skill
Computer Application	Nil	01/11/2017	40	Employability/Entrepreneurship	Computer Skill
Food Processing	Nil	25/12/2017	45	Employability/Entrepreneurship	Food Technology Skill
Yoga and Meditation	Nil	22/01/2018	32	Entrepreneurship	Yoga Skill
Phenol Making	Nil	05/02/2018	30	Entrepreneurship	Phenol Skill
Soap Oil Making	Nil	03/04/2017	30	Entrepreneurship	Soap Making Skill
Tally pro	Nil	10/12/2018	40	Employability/Entrepreneurship	Tally Skill
Spoken English	Nil	01/02/2017	32	Employability	English Skill
Cell phone Service	Nil	01/05/2018	35	Employability/Entrepreneurship	Cell Phone Service Skill

#### 1.2 – Academic Flexibility

##### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
MPhil	English	01/06/2017
MPhil	Management	01/06/2017

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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Tamil	01/06/2017
BA	English	01/06/2017
BBA	Business Administration	01/06/2017
BCom	commerce	01/06/2017
BCom	Commerce(CA)	01/06/2017
BCom	E-Banking	01/06/2017
BCA	Computer Applications	01/06/2017
BSc	Mathematics	01/06/2017
BSc	Physics	01/06/2017
BSc	Chemistry	01/06/2017
BSc	Computer Science	01/06/2017
BSc	Information Science	01/06/2017
BSc	Biotechnology	01/06/2017
BSc	Biochemistry	01/06/2017
BSc	Microbiology	01/06/2017
BSc	Electronics	01/06/2017
BSc	Hotel Management and Catering Science	01/06/2017
MA	Tamil	01/06/2017
MA	English	01/06/2017
MCom	Commerce	01/06/2017
MSc	Mathematics	01/06/2017
MSc	Physics	01/06/2017
MSc	Chemistry	01/06/2017
MSc	Biotechnology	01/06/2017
MSc	Biochemistry	01/06/2017
MSc	Applied Micro Biology	01/06/2017
MSc	Food Processing	01/06/2017
MSc	Electronics	01/06/2017
MSc	Computer Science	01/06/2017
MCA	Computer Applications	01/06/2017
MBA	Business Administration	01/06/2017
MCom	Commerce (CA)	01/06/2017
MPhil	Tamil	01/06/2017
MPhil	Physics	01/06/2017
MPhil	Computer Science	01/06/2017

MPhil	Commerce	01/06/2017
MPhil	Chemistry	01/06/2017
MPhil	Mathematics	01/06/2017
MPhil	Biochemistry	01/06/2017
MPhil	Microbiology	01/06/2017
MPhil	Biotechnology	01/06/2017
MPhil	Food Processing	01/06/2017
MPhil	Management	01/06/2017
MPhil	English	01/06/2017
PhD or DPhil	Tamil	01/06/2017
PhD or DPhil	Commerce	01/06/2017
PhD or DPhil	Chemistry	01/06/2017

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	641	Nil

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Agro Chemistry	02/08/2017	60
GST IT	11/10/2017	60
Oracle	08/11/2017	60
Food Bio technology	11/12/2017	60
Personality Development	17/01/2018	60
Python	01/03/2018	60
ERP Developing	25/12/2017	60
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### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Physics	25
BSc	Chemistry	45
MSc	Food Processing	19
BSc	Hotel Management and Catering Science	98
BSc	MicroBiology	22
BSc	Computer Science	24
BCA	Computer Applications	18
BCom	Commerce	75
MBA	Business Administration	40
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## 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

### Feedback Obtained

Feedbacks were obtained from various stakeholders either in online or offline mode. Questionnaires were prepared by IQAC. In consultation with the Management, the questionnaires will be administered to obtain the feedback from various stakeholders. Parameters used to obtain the feedback are Course Content, Teaching-Learning, and Facilities for Learning, Application of Learning and Employability opportunities. Likert scale is used to rate the responses. The feedback given shows that ? Curriculum design for various programmes are good ? Learning resources (Classrooms Labs) are sufficient ? Teaching methodology should have more diversity ? Placement opportunities could be improved ? More certificate programmes need to be offered The following actions were taken by the management ? Integration of E-Learning resources in day-to-day teaching and learning Initiative to conduct more certificate courses in addition to regular academic programmes to enhance employment opportunities.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tamil	70	10	9
BA	English	70	20	20
BBA	Business Administration	70	25	22
BCom	Commerce	70	50	45
BCom	Commerce (CA)	70	68	67
BCom	E-Banking	70	0	0
BCA	Computer Application	50	25	21
BSc	Mathematics	70	32	30
BSc	Physics	50	16	16
BSc	Chemistry	50	35	35

[View File](#)

### 2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2017	1474	164	45	15	24

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
109	79	15	45	1	11

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The mentoring system facilitates understanding of students' issues so that corrective measures could be taken to promote better learning habits. Counselors exclusively for female students are available to solve adolescent psychological issues. Mentoring Activities: 1. Each class has a class-advisor. 2. In Science faculty every practical subject has practical in-charge. 3. College conducted induction program for 1st year students on the following topics- - Introduction of college - Various activities being conduct by the college faculties - Examination pattern - Career Opportunities - Health Stress Management 4. Arts Science faculty guides 2nd and 3rd year students about specialized subjects during their curriculum career opportunities related to those subjects. 5. Skilled development workshops are conducted every year for employability enhancement of the students. 6. Placement cell conducts various training programmes for better career opportunities of the students. 7. Competitive examination cell conducts guest lecture and give guidance about competitive examinations through resource/skilled persons. 8. Through various departments, students are sent for Internship. 9. Teachers are motivating and sending students for guest lectures and students meet in various Research Institutes. 10. Teacher gives support in the form of books, and notes bank facilities to the needy students. - Advice and need based mentoring is done on personal issues of the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1638	84	1:20

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
84	84	0	4	30

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Mrs.S. Gandhimathi	Assistant Professor	Best Paper Presentation Award
2017	Dr.S.Deepa	Assistant Professor	Best Researcher Award

2017	Dr. Ranjith Singh	Assistant Professor	Best Teacher Award
2017	Mr. P. Palaniyappan	Assistant Professor	Best Teaching Performance Award
2018	Mr, P. Tamilmani	Assistant Professor	Best Poster Presentation award
2018	Mrs. V. Shanmugapriya	Assistant Professor	Best Teacher Award
2018	Dr.A. Ignatius	Assistant Professor	Best e-content Award
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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
<b>No Data Entered/Not Applicable !!!</b>				
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution appointed college exam officer for smooth conducting the Examinations and making policy decisions in regard to organizing examinations, improving the systems of examinations. Institute Adopted Centralized Continuous Internal Evaluation (CIE) System to assess student's development in both the semester. The institute has faculty wise internal exam committees who made aware of the CIE and evaluation process. Continuous assessment is a form of examination that assesses a student's advancement throughout the semester. Supporters of continuous assessment exhibit that this approach allows tracing of progress of students and has a chance of offering more attention and guidance as well as supports to improve. In our college an effort has been taken to evaluate the students' academic development continuously with their education. The teachers after completing a chapter (or portion of the syllabus) take unit tests regarding the studied chapter(s). The tests are arranged by the teachers within the class routines. This particularly helps to assess the students' weakness that gives importance later by the teachers and mentors and will help the students to overcome their weakness. Additionally, within the curriculum of Periyar University under CBCS system the college has to arrange internal assessment. The marks here are given on the basis of internal examination, tutorial and percentage of attendance in the classes. The questions here again become suggestive to the final examination and the marks obtained through internal assessment were uploaded to the University portal to be added in the final result. Weak students, whose performance is not satisfactory in Internal Assignments, were given additional chances to resubmit their Internal Assignments. Thus the college has taken a continuous arrangement to engage the students towards their curriculum to provide them with a constant stream of opportunity to prove their mastery and sends a message that everyone can succeed if given enough time and practice. This reduces the worry around difficult and increases the importance on learning. In this system the college also can help the advanced students in their progress through emphasis at their individual step by pursuing more inspiring work. The Principal conducts Review Meetings department wise to give necessary feedback for the improvement of

students' performance. Whenever necessary, the tutor shall recommend the visit of the parent to the college for a discussion about the Student. Remedial Classes are conducted for the slow learners, absentees. Assessments of group discussions, seminars, assignments and periodically held written tests help to know the performance of the students and to take remedial measure if needed. Supplementary and revaluation of Examinations are conducted by the University.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The College roles in agreement with the University following all regulations and guidelines provided. For this purpose an academic plan mentioning holidays, teaching days, seminar/workshop slots, etc. in a semester is prepared at the beginning of the session and it is being followed strictly except during unavoidable circumstances. The framework of this calendar has provisions for tentative schedules for internal and end semester examinations and revisions provided to students for the same. According to the schedule of the university we give notice of students' enrolment, class notice, internal assessment and internal assignments, registration, students' form fill up etc. On the basis of this the Routine sub-committee of the Teachers' Committee prepares a detailed timetable and academic calendar for the entire semester. Finally this is distributed to the departmental teachers and the students and also made available on college Website. The effectiveness of the process is maintained through effective monitoring by the Principal/Vice-Principal. The Principal/Vice Principal sees to it that all departments follows academic calendar. The college has a vibrant culture of instilling inquisitiveness and scientific temper among the students through a number of activities.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://pgpartscollege.ac.in/#>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
Nill	BA	Tamil	11	10	91
Nill	MA	Tamil	5	5	100
Nill	BA	English	15	14	93
Nill	BBA	B.B.A	25	25	100
Nill	MBA	MBA	35	35	100
Nill	BCom	Compute Applications	40	38	95
Nill	BCom	Commerce	52	50	96
Nill	MCom	Commerce	13	13	100
Nill	BSc	Chemistry	28	28	100
Nill	BSc	Physics	15	14	93

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://pgpartscollege.ac.in/#>

### CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Industry sponsored Projects	7	Hotel Le Royal Meridian	1.75	1.75
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#### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day National seminar on Current trends in bioremediation	Microbiology	25/08/2017
One Day Seminar on Phyto Medicine in Therapeutics	Biochemistry	07/02/2018
One day conference on recent advances in medicinal chemistry	chemistry	02/09/2017
One day workshop on "analysis and its application" (to infinity beyond)	Mathematics	06/03/2018
One Day Work shop on Fundamentals of food safety	Food Processing	27/07/2017
National level seminar on Marketing And Strategy"	Business Administration	17/08/2017
One Day Workshop On Plant Tissue Culture	Biotechnology	29/08/2017
NATIONAL SEMINAR ON NATIONAL HEALTH INSURANCE SCHEME [ NHIS] HEALTH SERVICE	Commerce	26/12/2017
One Day National Workshop on EMERGING PARADIGMS IN ENGLISH WRITING	English	11/08/2017

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Incubation Center	Q C Center	Darani Sugars	Quality Checking	Sugar cane juice chemical content checking	19/08/2016
Incubation Center	Food Quality Checking Lab	Hotel Le Royal Meridian	Good Quality Checking Lab	Food Quality Chemical Content Checking	08/02/2017
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
12		

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
TAMIL	4

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
<a href="#">View File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
<a href="#">View File</a>	

#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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#### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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No Data Entered/Not Applicable !!!

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Blood Donation Camp	Government Hospital, Kandampalayam	5	95
Eye Camp	Government Hospital, Namakkal	10	220
108 and Its facilities program	Government Hospital, Namakkal	12	150
International Yoga Day	NSS	25	205
Gandhi Jayanthi Celebration	Gandhi Asiramam, Tiruchengodu	8	75
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Medical Camp	Award	M M Hospital, Namakkal	122
Food Mela	Award	Royal Le Meridian	210
Tree Plantation	Recognition	Leo Club	80
HIV Awareness programme	Recognition	M M Hospital, Namakkal	103
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
I P R - Workshop	459	Dharani Sugars and Chemicals Limited , Vasudevanallur, Tirunelveli, Tamil Nadu	2
Workshop on Start-up and Business Development	389	First Matrix, Salem	2
National Level Seminar	254	Hotel Royal Le Meridian	2
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Collaborative Activities	Training for Lab activities, Incubation center, Industrial visit Training	Chemkovil Research Lab, Salem	06/07/2016	05/07/2018	35
Collaborative Activities	Industrial Visit, Project work, Guest Lecturer	Healthy life foods, Salem	12/08/2016	11/08/2018	40
Collaborative Activities	Internship Training, Guest Lecture program, Chemistry and Bio tech dept Lab training	Alpha Omega Hitech-Bioresearch Centre, Salem-08	05/01/2017	31/12/2018	27
Collaborative Activities	Training for Lab activities, Incubation center, Industrial visit Training	Paragon Polymer Prodcuts Pvt.Ltd., Salem	24/07/2017	26/07/2017	32
Collaborative	Internship Training, Guest	Tamil Nadu Newsprint	04/12/2017	04/12/2017	41



Activities	st Lecture program, Chemistry and Bio tech dept Lab training	Paper Ltd., Karur			
Collaborative Activities	Internship Training, Guest Lecture program, Chemistry and Bio tech dept Lab training	Hatsun Agro Products Ltd., Salem	22/01/2018	23/01/2018	45
Collaborative Activities	Internship Training, Guest Lecture program, Chemistry and Bio tech dept Lab training	Thangavelu Spinning Mills Ltd., Salem	05/03/2018	07/03/2018	27
Collaborative Activities	Training for Lab activities, Incubation center, Industrial visit Training	Greenlink Analytical and research laboratory, Coimbatore	14/02/2018	14/02/2018	19
Collaborative Activities	Field Visit with project	The Gardenia, Salem	13/03/2018	14/03/2018	23
Collaborative Activities	Field Visit with project	Ayidha Eluthu, Erode	06/04/2018	06/04/2018	41
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Chemkovil Research Lab, Salem	Nil	Training for Lab activities, Incubation center, Industrial visit Training	35
Healthy life foods, Salem	Nil	Industrial Visit, Project work, Guest Lecturer	40
Alpha Omega Hitech-Bioresearch Centre, Salem-08	Nil	Internship Training, Guest Lecture program,	27

		Chemistry and Bio tech dept Lab training	
Paragon Polymer Prodcuts Pvt.Ltd., Salem	Nil	Training for Lab activities,Incubation center, Industrial visit Training	32
Tamil Nadu Newsprint Paper Ltd., Karu	Nil	Internship Training,Guest Lecture program, Chemistry and Bio tech dept Lab training	41
Hatsun Agro Products Ltd., Salem	Nil	Internship Training,Guest Lecture program, Chemistry and Bio tech dept Lab training	45
Thangavelu Spinning Mills Ltd., Salem	Nil	Internship Training,Guest Lecture program, Chemistry and Bio tech dept Lab training	27
Greenlink Analytical and research laboratory, Coimbatore	Nil	Training for Lab activities,Incubation center, Industrial visit Training	19
The Gardenia, Salem	Nil	Field Visit with project	23
Ayidha Eluthu, Erode	Nil	Field Visit with project	41
No file uploaded.			

#### **CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES**

##### **4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
672845	672845

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Number of important equipments	Existing

purchased (Greater than 1-0 lakh) during the current year	
Classrooms with Wi-Fi OR LAN	Existing
No file uploaded.	

#### 4.2 – Library as a Learning Resource

##### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Modern Lib	Fully	2.0	2015

##### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	12800	1946457	480	124523	13280	2070980
Reference Books	1241	317154	124	13854	1365	331008
e-Books	1569	27450	72	8754	1641	36204
Journals	38	18006	2	4578	40	22584
e-Journals	2	28500	0	0	2	28500
CD & Video	122	2754	0	0	122	2754

No file uploaded.

##### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
N. Saranya	e-Content	LMS	12/07/2017
N. Karthick	e-Content	LMS	05/07/2017
G. Vijayabaskar	e-Content	LMS	05/07/2017
N. Satheeskumar	e-Content	LMS	05/07/2017
S. Sivakumar	e-Content	LMS	12/07/2017
R. Selvakumar	e-Content	LMS	14/07/2017
R. Nithya	e-Content	LMS	05/07/2017
R. Suguna	e-Content	LMS	12/07/2017
L. Lalitha	e-Content	LMS	12/07/2017
P. Elango	e-Content	LMS	05/07/2017

No file uploaded.

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Co	Computer	Internet	Browsing	Computer	Office	Departme	Available	Others
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	Computers	Lab		Centers	Centers		Books	Bandwidth (MBPS/GBPS)	
Existing	211	60	60	0	60	5	13	50	13
Added	0	0	0	0	0	0	0	0	0
Total	211	60	60	0	60	5	13	50	13

#### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS
---------------

#### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Video Recording Room	<a href="https://pgpartscollege.ac.in/gallery.html">https://pgpartscollege.ac.in/gallery.html</a>
Dark room with touch screen board	<a href="https://pgpartscollege.ac.in/gallery.html">https://pgpartscollege.ac.in/gallery.html</a>
ICT Class Rooms	<a href="https://pgpartscollege.ac.in/gallery.html">https://pgpartscollege.ac.in/gallery.html</a>
FM Radio with recording room	<a href="https://pgpartscollege.ac.in/gallery.html">https://pgpartscollege.ac.in/gallery.html</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
11.54	3.38	11.95	7.23

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

**Policies for Maintenance Utilization Physical facility**

**1. Class rooms-Regular cleaning and maintenance is carried out so as to provide effective learning environment to the students. 2. Regular monitoring of electrical and fixtures is done and repaired immediately 3. Central time table is designed in such a way that there is maximum utilization of infrastructure and class rooms.**

**Laboratory-Annual maintenance is done for high grade instruments. 1. Stabilizers are used for instruments. Regular servicing and maintenance is carried out for the instruments. 2. Calibrations of instruments are done. 3. Service engineers from manufacturing companies are called for the repairs if available. 4. Practical batches are prepared so as to give hands on experience to all the students. Library-Annual maintenance contracts are done for the software used in the library. 1. Proper ventilation is done so as to maintain dry environment near book shelves. 2. Regular dusting and cleaning is done by using vacuum cleaners. 3. Pest control is carried out so as to increase the life of valuables resources of library. 4. Furniture and fixtures are repaired**

as per the requirement centrally. 5. Library is made fully automated. 6. Computerized issuing and returning of books is done so as to save time. 7. Book exhibitions are conducted in the library and books suggested by staff members are included in the library. 8. Open access is given to students to the books so as to have effective referencing and exploring of new books related to subjects. 9. Special reading room facility and computers are provided for access to e- content. 10. Library staff conducts orientation and information literacy programs to educate patrons. 11. New arrivals are exhibited on board and screens. 12. Qualified staff is appointed in library to guide and help students. 13. Social platform is used to notify about the current updates of library. Computers-Maintenance and support are carried out by system administrators. 1. Regular up gradation is carried out for computers and software. 2. Provided for UG, PG and Research students 3. Faculty were allocated with computers along with internet for learning updates in their subjects Sports facility-Regular maintenance is carried out for gymnasium, sports equipment and sport material from experts in the field. Synthetic surfaces on ground are cleaned periodically. Sports students of all the Teams of our Institute practice regularly during the hours allocated for them.

<http://pgpartscollege.ac.in/#>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Management Scholarship	1350	9000000
Financial Support from Other Sources			
a) National	Government SC / ST Scholarships	257	2664570
b) International	Nil	Nil	Nil
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Yoga and Medidation	21/07/2017	800	PGP Yoga College, Namakkal
Personality Development Course	04/10/2017	120	Le royal meridian group
Bridge courses	19/06/2017	80	PGP college of arts and science
Remedial coaching	11/09/2017	187	Remedial Comittee
Guidance and Counselling	08/02/2018	232	Counselling cell
No file uploaded.			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the	Number of	Number of	Number of	Number of
------	-------------	-----------	-----------	-----------	-----------

	scheme	benefited students for competitive examination	benefited students by career counseling activities	students who have passed in the comp. exam	students placed
2018	Bank Examination Coaching Classes	360	95	3	3
2018	Soft Skill Development	95	72	2	2
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	15

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Royal Le Meridian	79	31	Dharani Sugars	41	23
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	8	PGP College of Arts and Science	English	PGP College of Education	B.Ed.,
2017	4	PGP College of Arts and Science	Tamil	Periyar University	M.A Tamil
2017	13	PGP College of Arts and Science	Commerce	Government college Namakkal	M.Com
2017	4	PGP College of Arts and Science	Physics	PGP College of Education	B.Ed.,
2017	6	PGP College of	Maths	Government college	M.Sc.,

		Arts and Science		Namakkal	
2017	6	PGP College of Arts and Science	Chemistry	Kandasami Kander college of arts and science	M.Sc.,
2017	11	PGP College of Arts and Science	Computer Science	Government college Namakkal	M.Sc.,
2017	4	PGP College of Arts and Science	Microbiology	Periyar University	M.Sc.,
2017	7	PGP College of Arts and Science	Computer Application	PGP College of Arts and Science	07
2017	3	PGP College of Arts and Science	Bio Chemistry	Periyar University	M.Sc.,
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
SET	1
Any Other	20
GMAT	3
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Annual Sport Meet	District Level	45
College Annual Cultural Meet Nill	College Level	40
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	Gold	National	1	Nill	16CAS0836	R.AJITH

No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

-The Student Council helps in maintaining academic discipline and rigor. -They have special tasks during co- curricular, extra- curricular and sports activities. -They also help in coordinating the Alumni and Current students' festival and rally. -We have Student representatives in Magazine Committee, IQAC and alumni..

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

i) Fund- rising - A strong alumni association can be one of the biggest benefactors of an institution that can contribution towards various developmental activities of the institution. (ii) Placements- The alumni network of a college is one of the biggest sources of placement opportunities to the students. Alumni can help students get laced at their respective organizations. (iii) Mentorship and scholarships- Alumni can play an active role in voluntary programmers like mentoring students in their areas of expertise. They could also play a significant role in contributing scholarships to deserving students. (iv) Networking platform- Alumni network by itself is one of the best professional networking platforms available today.

5.4.2 – No. of enrolled Alumni:

452

5.4.3 – Alumni contribution during the year (in Rupees) :

232800

5.4.4 – Meetings/activities organized by Alumni Association :

Twice a meeting per year

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Academic functioning: The College inculcates the culture of collective responsibility amongst its faculty members and the constitutive departments. The college delegates authority and provides operational-autonomy at various levels. Under the supervision of Principal, the Vice-Principals and Heads of the Departments are empowered and the departments are provided academic autonomy a concrete step towards effective decentralized governing system. Each department is given freedom to prepare its academic planner and schedule of activities, Time-table, designing and assigning of student projects, to conduct workshop/hands-on-training programs/guest lectures on areas prioritized by the departments. 2. Administrative functioning: The office administrative responsibility distribution and monitoring are handled by the Manager in tandem with the college authorities. Though budget preparation is an administrative responsibility, individual budgets are prepared at department all level and final budget is prepared based on those departmental inputs.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes



## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	All undergraduate and post graduate courses run by the College follows the curriculum of Periyar University, for Add on Certificate courses, skill based courses the College design its own curriculum. Skill based courses are designed and planned under various departments keeping in view the demographic diversity and socio-economic background of the students.
Teaching and Learning	The management of the College ensures a proper teaching learning environment. For this a College Feedback Committee has been formed that gives a detailed online feedback received from the students regarding teachers' efforts in classroom teaching. These reports are shared with the teaching staff of the College from time to time. Based on the feedbacks, concerned teachers are guided and suggested to take practical's, Add on, bridge courses, ICT based Teaching and other methods to improve and enhance teaching-learning process.
Examination and Evaluation	Principal and Vice-Principals collaboratively conduct meetings and workshops for faculty members and staff of the College for smooth functioning of examinations and evaluation process. Information regarding supervision duties, rules of answer sheet evaluation is intimated timely to all the staff members of the College. Internal examinations a real so conducted. Students are shown their internal exam answer sheets as well to maintain transparency.
Research and Development	A Research Committee is appointed by the Principal of the College to strengthen and motivate the faculty members for improving and enhancing the standards of learning and research. Under this committee teachers' research projects as well as students' research projects are encouraged and given support for better outcomes. The teaching staff is appraised, acknowledged and felicitated for their research paper publications in national and international journals during college Common Meetings, festivals and

	annual functions for encouragement and motivation.
Library, ICT and Physical Infrastructure / Instrumentation	The college provides expensive software's, physical infrastructures and instrumentation facilities. This has also enabled researchers, teachers and students from other colleges, who have signed a MOU, to avail the facilities of our College and our staff and students as well can avail the same in those Colleges. The College also provides facilities and space for conducting competitive exams.
Human Resource Management	Cultural Programmes are conducted to motivate and spread positive energy in the college campus. In this league programmes like Yoga Day, Women's Day are also organized for stress management and awareness. Teaching faculties are given Duty Leave to participate in national and international conferences. To upgrade and enhance the standards of academic environment, teaching faculty are send to Short Term courses and some Departments of the College also conducts refresher, Faculty Development Programme.
Industry Interaction / Collaboration	Placement cell of College has Organized Placement Drive with Different Companies. Besides that workshops and interactions are planned and organized with students and teachers to enhance employability skills among the students. Our Alumni's are working on posts in Corporate and Industries they also Provide Guidance to Current Students, College have Entrepreneur cell and activities Conducted through this cell. College willing to start our own Incubation Centre for our Students.
Admission of Students	The College has equipped itself to provide all admission formalities under one roof. The admission procedure is taken care by the admission committee where students are provided assistance in filling up forms, later their forms are scrutinized and verified by the members of the admission committee. Career Counseling is also a part of the admission procedure.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
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Planning and Development	Institute has Implemented e governance system for dissemination of information including regular notice to all stakeholders. Institute has its own LAN connection to communicate it with the students ,the institute maintains its to communicate its philosophy and updates to external stakeholders.
Administration	The administrative Block of the has already started digitization of its records for easy retrieval and storage. The administrative activities involve maintenance of infrastructure, upkeep of flora and fauna of the institution.
Finance and Accounts	The institute has already taken various steps for implementation of E-Governance in Finance accounts. -On line and off line fee collection from students. -on line salary payment. -on line deposit of PF/ESI.
Student Admission and Support	The admission process in the is administered and regulated by the Periyar University . To augment the online admission process of the , the has taken several initiatives to improve the timelines and spread of information dissemination required for greater convenience in the process. Our provide support to the students in various forms 1. Scholarship-SC/ST, HDFC, Muslim, Single child, CSSS. 2. Welfare activities-Medical insurance, , Dietetics, Yoga, . 3. Placement-Various companies conducted job fair drive
Examination	Calendar Committee was formed by the Periyar University . As per the schedule everything was arranged in time. • The Periyar University has given permission to all the affiliated colleges to arrange the practical examination for their convenient dates. • The declaration of results is done within one month. • Supplementary examinations are also conducted • Results are announced through students' phones and also through website

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Training program on First Aid and Fire Safety	Training program on First Aid and Fire Safety	06/11/2017	10/11/2017	65	10
2018	Faculty Development Programme	nil	04/12/2017	05/12/2017	65	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programmes	3	16/10/2017	17/10/2017	2
Orientation Programme on NAAC, organized by Periyar University, Salem at Yercaud	2	11/09/2017	11/09/2017	1
Orientation Program on Cyber Crime organized by Collector Office, Namakkal Dt.	2	15/03/2018	15/03/2018	1

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
10	10	3	3

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
The Institute has provision of sanctioning loans at a very nominal rate of interest to the faculty. 2) Accommodation facility in the campus 3) Late evening drop facility whenever required 4)Subsidised education for the ward of faculty 5) Sponsoring Conference and FDP cast 9)Bus Facilities for faculties	1)The Institute has provision of sanctioning loans at a very nominal rate of interest to the non-teaching faculty. 2) Accommodation facility in the campus 3) Late evening drop facility whenever required 4)Subsidised education for the ward of faculty 5) Sponsoring Conference and FDP cast 9)Bus Facilities for faculties	Free Education for the orphan children. 2)Fee Loans from the trust 3)Scholarship 4)Medical facilities

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Institute maintains finance and accounts systematically. Management takes periodic review of financial position of the organisation. Institution conducts internal and external financial audits regularly. Internal audit is conducted after every six months. External audit is conducted after end of accounting period. Internal and external auditors are appointed by parent institute. Audit report and audited statements of accounts are discussed in College Development Committee and also submitted with Governing Council. Queries and suggestions are resolved satisfactorily. The institute also ensures timely submission of audited utilization certificate to various funding agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Karthikeyan Sennimalai Memorial Trust	100000	Cash Award for University Gold Medalists and Rank Holders
No file uploaded.		

6.4.3 – Total corpus fund generated

250000

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	University Nominee with IQAC	Yes	IQAC
Administrative	Yes	ISO	Yes	IQAC and Monitoring Committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher meet was organised.

## 6.5.3 – Development programmes for support staff (at least three)

Lab safety measures awareness programme

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Inhouse FDP on Revised Accreditation Framework • Founder College for IQAC Cluster • Signing of MoU with concurring institutions

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	Yes
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Blood test and donation	07/06/2017	04/09/2017	05/09/2017	354
2017	Health Checkup Camp	07/06/2017	06/10/2017	06/10/2017	421
2018	Eye checkup under Youth Red cross	27/10/2017	27/01/2018	28/01/2018	593
2018	NSS Camp	08/01/2018	05/02/2018	10/02/2018	200
2018	Lecture on Awareness Road Safety Air Pollution Control	08/01/2018	23/02/2018	23/02/2018	315
No file uploaded.					

**CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES****7.1 – Institutional Values and Social Responsibilities**

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
One day awarness program	22/07/2017	22/07/2017	102	148
Blood Donation Camp	25/07/2017	25/07/2017	20	30
Gandhijeyanthi Celebration	02/10/2017	02/10/2017	120	130
Cleaning	19/12/2017	19/12/2017	72	78

Program				
Celebrating Life Skills	09/01/2018	09/01/2018	70	80
Tree Plantation	11/01/2018	11/01/2018	30	70

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<b>No Data Entered/Not Applicable !!!</b>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	7
Ramp/Rails	Yes	11
Braille Software/facilities	Yes	3
Rest Rooms	Yes	11
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	11

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	2	2	30/10/2017	11	Green Initiates	Tree plantation in neighborhood Villages and Cleaning activities in surrounding villages	327

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Hand Book	12/09/2017	The code of conduct for students is made available in the prospectus every year and also displayed on campus

in the form of display boards.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Mahatama Gandhi Birth Anniversary	02/10/2017	02/10/2017	350
Ramanujan day	22/12/2017	22/12/2017	85
National Science Day	28/02/2018	28/02/2018	60
World Food Day	16/10/2017	16/10/2017	30
No file uploaded.			

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Botanical Garden to represent biodiversity of Kolli Hills. 2. Drip irrigation and sprinklers for watering the garden and campus plants. 3. Rainwater harvesting. 4. Reverse Osmosis plant. 5. Herbal Garden. 6. Energy efficient light (LED). 7. Safe disposal of laboratory waste

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Response: Best Practice I : Extension Activities**  
**Objective of the Practice:** • To conduct various awareness programmes and Anniversary Days with respect to society and culture. • To make the society remember the good practices and social activities made by the leaders, scientists and activists  
**The practice:** During every year on the special events like birthday celebration of leaders, scientists and a remarkable rally, quiz, sports competitions will be conducted to our students for making them admirable by the qualities of Great professionals who made significant contribution to the society. Evidence of success The students enjoy the program and its success is observed through the feedbacks by the students and local community peoples. The students usually experience happiness by such events. They were very eager in delivering the salient contributions of the great scholars to the local community peoples.

**Response: Best Practice II : Green Campus**  
**Objective of the Practice:** • To make the campus green with plantation as well as using renewable resources to make the environment pollution free.  
**The practice:** During every year on the special events like Annual Day, Achievers Day, Graduation Day and Seminars/Conferences/birthday celebration of leaders, scientists plantation is our first event in that schedule to make the campus green with rare plants and yieldable plants to trees and to make the resource persons and guest visit a remarkable and remember able for years. Such activities are being maintained by Green Club of our Institute and over 1000plants were seeded in and around the campus. Evidence of success The guest of honour feels it as a good practice and shows interest in encouraging us to do continuously and delivers this during their speech with students in meeting and our students also becomes eager to do such things in their home and surroundings.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words



The college has ICT enabled classrooms, computers, and printers to facilitate the teachinglearning process. The central library of the college is fully automated which uses integrated library Management System Known as Modern Software. The Library Management Software consists of Modules such as Book Management, Book Accession, Membership, Books circulation, OPAC and Catalogues. The college has successfully achieved its excellence in infrastructure and student support facilities. This conspicuously shows that our college has reached certain distinctiveness from other higher educational institutions. The college provides assistance in getting Government fellowships and scholarships to the needy students who belong to different social backgrounds. In the last five years, the college has helped 6458 number of students in getting scholarships. Besides, the Govt. Scholarships college takes initiatives in helping economically backward students by providing them a concession in the college fees.

Provide the weblink of the institution

<http://pqpartscollege.ac.in/#>

### **8.Future Plans of Actions for Next Academic Year**

- To increase the number of Gold Medalists and Rank Holders
- Certificate course under various disciplines
- Short Term Faculty Development Programme
- Spoken English Course in collaboration with MoU signed institutes
- Soft Skill Development Programme in association with industry.
- Academic Audit
- Curriculum Restructuring
- Administration Reforms
- Examination Reforms
- Enhance Research Activities and Publications
- Faculty Development and Exchange Programmes
- Enhance Consultancy
- Introduction of Traditional and Nutritious Food on Campus